

2017 Bay of Quinte Yacht Club Sailing Instructions



Revised April 12, 2017

1. GENERAL

- 1.1. These instructions apply generally to all racing done under the auspices of the BQYC. However, special bulletins amending these instructions may be presented from time to time in advance of any affected race. Please check the Racing Results Bulletin Board prior to the start of each race for amending instructions. Special bulletins will be posted for specific races as listed in Section 6.2
- 1.2. All BQYC yachts whose Skippers have paid the annual Racing fee (\$100 includes HST in 2017) are eligible to compete in all BQYC races. Some races such as Katie Gray, Round-the-County, and Burrows Hospice Regatta may have additional fees. Non-member yachts and member yachts whose Skippers have not paid the annual Racing fee are encouraged to race in non-club championship counter events however, in order to be eligible to win flags or trophies, they must pay a \$15 entry fee per event. The sole exception to this is the Single/Double/Family Race which is open to everyone.
- 1.3. All BQYC yachts where Skippers have paid the annual Racing fee must have a valid PHRF certificate to compete in club championship counter races. PHRF certificates are not required for yachts competing in non-counter events unless prescribed in the specific Notice of Race.
- 1.4. BQYC Skippers must be on board during counter races. In case of a Skipper's absence, members of the usual racing crew shall be permitted to race the yacht on the Skipper's behalf in evening counter races up to maximum of two races in series A and two in series B. The Skipper shall inform the Fleet Captain of Sail of the absence.
- 1.5. A BQYC Skipper may designate their yacht to another BQYC member for racing in a complete series, provided the race fee has been paid. Scoring for the designate member shall not be aggregated to the original Skipper for overall club championship scoring. The Skipper shall inform the Fleet Captain Sail of the designation prior to the series.
- 1.6. All yachts must be of mono-hull construction, and of a ballasted centerboard or fixed keel design.
- 1.7. BQYC requires all yachts racing in BQYC races to carry \$2,000,000 in liability insurance. Those who have slips with the city of Belleville do not have to present proof of insurance.
- 1.8. No yacht shall carry an anchor on their bow roller during any BQYC racing event; anchors should be stored appropriately below decks. Vessels carrying their anchor on their bow inside the warning signal may be disqualified.
- 1.9. For safety reasons, any yacht dropping out of a race shall make every effort to notify the Race Committee (RC) in a timely manner. This can be done by sailing/motoring near to the RC boat and notifying them verbally, or by calling them on VHF ch. 71, or by notifying another competitor who will relay the information to the RC. Any yacht dropping out of a race that requires assistance should ensure that another racer is aware of this fact and will relay the information to others as required. The Fleet captain will follow up with any Skipper noted as having not notified the race committee.
- 1.10. At the discretion of the Race Committee a yacht may be disqualified for attempting an unsafe start, putting either the RC boat or other vessels in peril.
- 1.11. It is recommended that all Yachts carry a functioning VHF Radio and monitor Channel 71.

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2. SPECIAL RULES

- 2.1. All races are sailed under the 2017-2020 World Sailing Racing Rules of Sailing as amended by Sail Canada and BQYC Race Instructions. Rules will apply in the following preference:
 1. BQYC Race Instructions
 2. Sail Canada Rules
 3. World Sailing, Racing Rules of Sailing 2017-2020 (RRS)
- 2.2. All races, unless otherwise posted, are scored using the PHRF-LO handicaps. The yacht must have a valid PHRF-LO certificate to qualify for a finishing position. To obtain a PHRF rating, contact the BQYC PHRF Handicapper or Assistant Handicapper.
- 2.3. Any changes to a yacht or her equipment that may affect her rating must be submitted to the Club Handicapper for approval and a new rating issued prior to the yacht's participation in BQYC events.
- 2.4. It is the Skipper's responsibility to ensure that his or her yacht is equipped in accordance with the Transport Canada regulations and the Canadian Shipping Act, is well founded and is in a safe and seaworthy condition.
- 2.5. Races to be re-sailed will be subject to RRS 36 (starting penalties) and 81 (notification).
- 2.6. For clarity, Skippers are strongly advised to read the 2017 Race Committee Procedures.

3. SPECIAL RACE INSTRUCTIONS

- 3.1. Single/Double/Family Race: No spinnakers, double headsails or DRS's are allowed. Spinnaker or whisker poles may be used. Handicapped as Non-Flying Sails.
- 3.2. Fleet Captain Series: No spinnakers, double headsails or DRS's are allowed. Spinnaker or whisker poles may be used. Handicapped as Non-Flying Sails.
- 3.3. The Warm-up Race (to Trenton), Burrows Regatta, Braidwood, Single/Double/Family, Pursuit, Katie Gray, Binnacle, Round-the-County, and other races not covered by these Race Instructions will have special race instructions that will be posted on the Racing Bulletin Board in main lobby.
- 3.4. Yachts planning to sail in the Pursuit race MUST register by the Wednesday preceding the race.
- 3.5. Oral changes to the sailing instructions may be given on the water, if necessary by the Race Committee. Every effort will be made to advise every yacht of change(s). (RRS 90.2C notification)
- 3.6. In case of adverse weather, the Fleet Captain, or assigned race committee for the event may make the decision to abandon, or postpone any race and re-schedule.
 - In the case of an Environment Canada severe weather WARNING, the RC Boat SHALL remain at the Dock until the warning has been lifted or downgraded.
 - In the case of an Environment Canada severe weather WATCH, the Race Committee with the FCS shall decide as to whether it is safe and prudent to proceed with Racing. In the absence of the FCS, the decision will be the responsibility of the Race Committee.
 - Wind Speeds will be dealt with on a case-by-case basis with a recommended Maximum of 25 Knots (Direction sensitive) and recommended minimum of 3 knots sustained to start a race.
 - In case of a weather impact, announcement will be made at the BQYC club deck and relayed on VHF Ch71, one hour prior to Scheduled Start with a situation report. Flags may be flown ashore.

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- When a race is held, it is the responsibility of the Skipper to decide whether to participate. Skippers are advised especially when there are adverse weather conditions to carefully consider the following prior to entering a race. If you are unsure of any of the above conditions you are advised NOT to participate.
 - A. Do they and their crew have the necessary skills to participate safely?
 - B. Is their Yacht properly maintained and up to the task?
 - C. Do the skipper & crew feel confident in their ability to handle situations that might arise?

4. IDENTIFICATION

- 4.1. All yachts shall fly their correct identifying Division ribbon or flag: Spinnaker Division One – Yellow, Spinnaker Division Two – Green, White Sail Division Three – Blue, Shark Class – Black. These shall be flown from the backstay and visible to other yachts.
- 4.2. All yachts are to display their correct sail numbers if they wish to be scored.

5. DIVISIONS

- 5.1. The Division in which a Skipper wishes to compete must be declared at the beginning of the racing season and no switching of divisions will be permitted for those races which count for the Club Championship. For those series that do not count toward the Club Championship, a yacht must compete in the same division for the duration of that series.
- 5.2. Divisions will be as follows unless modified by subsequent posted changes or the individual race instructions for specific races:
 - Spinnaker Division 1 – yachts equipped with spinnakers with a PHRF rating equal or below 200.
 - Spinnaker Division 2 – yachts equipped with spinnakers with a PHRF rating above 200.
 - White Sail Division 3 – yachts not using spinnakers, double headsails or DRS's. Spinnaker or whisker poles allowed in accordance with RRS 50.2.
 - Shark Class – Shark yachts are encouraged to have a valid Shark class measurement certificate; failing this, the yacht must meet the "spirit" of the CSCA regulations.

6. COURSES

- 6.1. Courses are described on separate Course Listings designated EE, EW, W, B.
 - EE (Evening) Courses will be sailed east of the Bay Bridge.
 - EW (Weekend) Courses will be sailed east of the Bay Bridge.
 - W Courses will be sailed west of the Bay Bridge and may be designated by a 'W' flag flown off the green light post at the south tip of the club property.
 - B Courses are in Big Bay & will be a modified Olympic Triangle or a Windward/Leeward course.
- 6.2. All other courses will be designated in individual race instructions. Refer to the special race instructions for the Warm-up Race (to Trenton), Burrows Hospice Regatta, Braidwood, Katie Gray/Binnacle, and Round-the-County.

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- 6.3. The Course Listing to be used will be chosen by the Race Committee with input from the Fleet Captain according to the following:
- Weekday evening races will use EE or W courses.
 - The *Challenge Cup* and *B. of L.E.* will be sailed on EW or W Courses.
 - The *Wills Cup* and *Robb Cup* are intended to be sailed in Big Bay using courses which can be a modified Olympic Triangle or Windward/Leeward courses. Course location may be changed by the Race Committee based on weather conditions.
 - The *Pursuit Race* will be sailed on EW and/ or W Courses.
 - The *Single/Double/Family Race*, *the Fleet Captain Series* and *the Frostbite Series* will be sailed on either Course EE or W.
 - Ladies Racing Series will be sailed on the EE or W courses & one long distance race defined by the Race Committee.
- 6.4. Refer to the Course Charts for approximate mark locations
- EE and EW Course marks will include navigation buoy Q54 designated as mark 2 and four club placed marks designated as marks 3, 4, 5 and 6.
 - W Course will include a Start/Finish Mark #7 near the Bay Bridge, Mark #8 near Anderson Shoal and Mark #9 near Cemetery Point.
 - B Courses (Big Bay) will be established by the race committee using temporary club marks.
- 6.5. The specific course to be sailed will be indicated using numbered boards displayed in clear view on either the starting line side or the stern of the RC boat, prior to the warning signal. Course numbers will be read left to right regardless of which side of the RC boat they are displayed.
- 6.6. Two full legs must be completed to constitute a race.

7. STARTTIMES

- 7.1. The division starting order for races will be: Division 1 & Division 2 together, followed by Shark Class, followed by White Sail Division 3
- 7.2. The scheduled first division start time is:
- Evening races before September 1: 18:30
 - Evening races on/after September 1: 18:00
 - Sunday Races: 13:30 Unless otherwise indicated
 - Katie Grey Race: 11:00 for the first division (See race instructions posted)
 - Braidwood Cup Race: 20:00 for all Divisions
- 7.3. Other races will have their individual start time posted on the Racing Bulletin Board.
- 7.4. Unless otherwise indicated above or by the RC there will be three starts for all races.

8. TIME LIMITS

- 8.1. The time limit for all divisions, unless otherwise posted or included in the race instructions for a particular race, will be as follows:
- Evening Course EE, W - 21:00 for summer races, 20:15 for races after Sept 01
 - Weekend Course B, EW, W - 4 hours from the first division start signal
- 8.2. The first yacht in each respective division must finish within the time limit to determine the validity of that race for their division.
- 8.3. The Race Committee may choose to abandon a race due to a lack of wind if no boat has reached the first turning mark within 1 hour from the first division start.

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9. START /FINISH

- 9.1. Races will be started in accordance with Rule 26 (starting races).
- 9.2. Class Flags are Shark Class Pennant for the Shark Class, Numeral Pennant One for Spinnaker Division 1, Numeral Pennant Two for Spinnaker Division 2 & Numeral Pennant Three for White Sail Division 3.
- 9.3. All yachts are requested to sail past the stern of the RC boat prior to the start of the first race to enable their sail number to be recorded.
- 9.4. A spacer mark (flying a pennant) may be positioned approximately 10' downwind of the RC boat. No yacht is permitted at any time to sail between the spacer mark and the RC boat. The spacer mark is considered part of the RC boat and any yacht touching the spacer mark will be subject to the normal penalty (RRS 31. touching a mark).
- 9.5. The start and finish lines shall be between the ORANGE flag on the RC boat and a mark of the course. This ORANGE flag must be a beam of the mast when the RC boat is a sailing vessel. In absence of the orange flag, the RC sailboat mast will be taken as the starting line. The spacer mark is not part of the starting line.
- 9.6. If there is no RC boat on the finish line, the first yacht to finish should take their own time when close aboard the finish mark (within two yacht's boat-lengths abeam of the mark). The yacht should remain at the finish and create a proper finish line and record the finishing times of the other yachts.

10. SAFETY AND RACING ETIQUETTE

- 10.1. All yachts shall abide by all boating and racing rules and are expected to avoid unsafe situation and practices and demonstrate good racing etiquette and good judgment.
- 10.2. Skippers and/or their crews shall remain aware of the location and status of surrounding yachts. When yachts are near, they shall avoid unsafe situations and clearly communicate their intentions as necessarily to do so.
- 10.3. During the approach to the start line at the RC boat end, Yachts should avoid sailing downwind and being squeezed between approaching right away yachts and the RC boat with no available route to avoid a collision.
- 10.4. Staying Clear: When there is more than one start for a race, later starting divisions are requested to remain clear of the starting area until their own division's 5 minute warning signal.
- 10.5. When yachts from different divisions are sailing the same off wind leg of the course, it is suggested that much larger yachts sail to leeward of smaller vessels to not unnecessarily hinder the progress of the smaller vessel.

11. ROUND-THE-END RULE

Round-the-end rule will not be in effect by default in 2017. Normal RRS will apply.

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12. RECALLS

- 12.1. Individual Recalls will be signaled by the displaying of the 'X' Flag and will be accompanied by one sound signal. (RRS 29.1 individual recalls). The RC may attempt as a courtesy to announce the offending yacht's name or number over VHF ch.71 and/or by direct hail. However, the onus of starting correctly rests with the yacht. The flag shall be displayed until all OCS yachts have complied with Section 11.1, but no later than one (1) minute before any later starting signal or four (4) minutes after the starting signal whichever is earlier.
- 12.2. A General Recall will be signaled by the displaying of the First Substitute Flag and may be accompanied by two (2) sound signals (this amends RRS 29.2 general recall). The warning signal for new start for the recalled division shall be made one (1) minute after the First Substitute is removed (one sound), and the starts for any succeeding division shall follow the new start.
- 12.3. After a General Recall, any fleet not started will delay their start accordingly.

13. TAKING A PENALTY

- 13.1. RRS 31 (Touching a Mark, 360 turn) applies.
- 13.2. RRS 44.1 and 44.2 (720 Turns Penalty) apply.

14. SHORTEN COURSE

- 14.1. The race may be shortened at any rounding mark of the course provided all fleets have to round that mark. Shorten course will be indicated by the hoisting of 'S' Flag and may be accompanied by two (2) sound signals. This may be done to enable the race to be completed within the club's time limit or for any other reason the RC deems necessary (this amends RRS 32.2 shorten course).
- 14.2. A race cannot be shortened to less than two (2) legs.
- 14.3. If the Shorten Course applies to only one of the divisions, the applicable class flag will be flown below or beside the 'S' Flag.

15. PROTESTS / ARBITRATION

- 15.1. Protests must be submitted in writing on the prescribed form to the Race Committee within thirty (30) minutes of the RC boat docking.
- 15.2. The Race Committee will appoint the protest committee. When possible, skippers from the division other than that which the protest applies will be used.
- 15.3. Protests will be heard as soon as possible after the race, but no later than seven (7) days after the race. Time and date will be published on the Racing Results Bulletin Board. The responsibility of attending the hearing rests with the Protestor and the Protestee. The protest committee may hear the protest and make a ruling should either party fail to attend said hearing.
- 15.4. Protest forms are available at the bar or club office.
- 15.5. Protests or grievances of PHRF ratings shall be dealt with in accordance with by-laws of PHRF-LO.
- 15.6. When the two parties to the protest agree, the parties may decide to attempt resolution by arbitration. Acceptance of the arbitration process will not deny the Protestor of the right to a formal hearing. Arbitration process will be posted on the racing bulletin board and BQYC race website.

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16. SCORING

- 16.1. Unless otherwise indicated, scoring will be based on the PHRF-LO Time-on-Time correction factors.
- 16.2. The 'Low Point Scoring System' will be used, (RRS Appendix A, 4.1) except that the first place yacht will receive $\frac{3}{4}$ of a point rather than one (1) point. This amends RRS A 4.1.
- 16.3. In an overall series, only those yachts that have completed a stipulated minimum number of races shall qualify for final standing. In computing the standing for a series, the finishing points of qualifying yachts shall be adjusted upwards. The 'Club Championship' is considered an overall series for scoring purposes.
- 16.4. In computing the scores for the *Club Championship*, there are two (2) points for the *Wednesday A Series* and two (2) points for *Wednesday B Series*. There is one (1) point for each of the: *Wills Cup*, *Robb Cup*, *Braidwood Race*, *Challenge Cup* and the *B. of L.E.* for a total of nine (9) points.
- 16.5. For the *Club Championship*, the best 6 out of 9 events (points) will count.
- 16.6. For *Wednesday Open Series A & B*, the best 5 of (up to) 7 races will count. A make-up date for each series will be scheduled to attempt to recover a missing race if needed.
- 16.7. For *Wednesday Overall*, the best 10 races of (up to) 14 races in both series will count.
- 16.8. The non-counter Fleet Captain series will include up to 4 scheduled races. A single throw-out will be given if a minimum of 4 races are completed. No make-up races will be scheduled.
- 16.9. The non-counter Frostbite series will include up to 6 scheduled races. A single throw-out will be given if a minimum of 4 races are completed. No make-up races will be scheduled.
- 16.10. Ties will be broken under RRS Appendix A 8.1 and 8.2.
- 16.11. The "last race" of a series shall be the last race sailed chronologically.
- 16.12. Ladies Racing Series: There will be 5 scheduled evening course races and one long distance race. Evening races will count as 1 point & the Distance Race will count as 2 points, for a total of 7 points. Best 5 of (up to) 7 points count toward the Overall Ladies Series Winner. The long-distance race will be rescheduled if need.
- 16.13. The Trenton Warm-up Race will be scored using PHRF-LO for the awarding of BQYC trophies.

17. PRIZES

Trophies will be awarded to the winning yachts in all series and individual races for all divisions. First-place flags will be awarded to all trophy winning yachts. Second-place flags will be awarded to all second-place yachts and third-place flags will be presented to all third-place yachts.

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